



## Privacy Policy

### 2019 Society committee

This is a developmental privacy policy of the Ashburton Museum and Historical Society Inc. In this document, “We” or “us” refers to the Ashburton Museum and Historical Society Inc. The AMHSoc takes all privacy issues seriously and is bound by the Privacy Act, 2020 available here: <http://www.legislation.govt.nz/act/public/2020/0031/latest/LMS23223.html>

#### Registered address is:

327 West St (SH1)  
PO Box 573  
Ashburton 7700  
New Zealand

This document tells you our policy about all information that may be recorded about you through the use of this website. This website is the ‘free plan’ option designed and controlled by Wordpress.com <https://wordpress.com/>.

Your Society takes very seriously all privacy issues with its members and any users of this website. This website is intended to be for information dissemination and communication between Society members, public viewers and the Society committee.

Except as set out below, we do not share, or sell, or disclose to a third party, any personally identifiable information collected at this site. This website is securely maintained by Jetpack™ services used by Wordpress.com. There is only one authorised person with website login access. We do not have any financial transactions available on this website. This website tells you about the privacy policy used by Wordpress.com. <https://automattic.com/privacy/> .

**Please contact a committee member or the President if you have any privacy issue concerns with your membership.**

Here is a list of the information we collect from you, either through our web site or through joining by written standard membership.

#### 1. Basic identification and contact information, such as your name and contact details

Basic identification and contact information, such as your name and contact details.

This information is used:

- 1.1. to provide you with the membership services;
- 1.2. for verifying your identity for security purposes;
- 1.3. information which does not identify any individual may be used in a general way by us or third parties, to provide class information, for example relating to demographics or usage of a particular page or service.

## **2. Domain name and e-mail address**

Your domain name, IP address and e-mail address are recognised by Wordpress servers and the pages that you visit may be recorded (Refer to Wordpress privacy policy above).

We (The Society) will not under any circumstances divulge your e-mail address to any person.

Any correspondence by email, social media or blog is used:

- to correspond with you or deal with concerns, requests etc as you would expect
- to send you news about services to which you may have signed up to

Use of social media technologies is your choice. We do not take responsibility for any consequence of your use of social media. Your views are not necessarily the views of the Ashburton Museum and Historical Society.

## **3. Third party advertising**

**We do not use advertising on this site but:**

Third parties may advertise on our web site. In doing so, those parties, their agents or other companies working for them may use technology that automatically collects your IP address when they send an advertisement that appears on our site to your browser. They may also use other technology such as cookies or JavaScript to personalise the content of, and to measure the performance of their adverts. We do not have control over these technologies or the data that these parties obtain. Accordingly, this privacy notice does not cover the information practices of these third parties.

## **4. Cookies**

We do not use cookies but some third parties via our Wordpress™ domain host may do so. Cookies are pieces of text information involved in tracking websites you have visited. We (The Society) have no control over the third-party use of cookies.

## **5. Content you provide to us**

If you provide information to us with a view to it being read, copied, downloaded or used by other people, we accept no responsibility for what that third party may do with it. It is up to you to satisfy yourself about the privacy level of every person who might see your information. If it is available to the entire World, you have no control whatever as to how it is used.

## **6. You may review or update any personal information the Society holds at any time**

You may review or update personally identifiable information that we hold about you at any time by contacting an elected committee member. To better safeguard your information, we will also take reasonable steps to verify your identity before granting access or making corrections to your information. We will endeavour to always ask your permission to publish any images of yourself or others. Your information is securely held by the Society committee.

## **7. Use of site by children**

If you are under 18, you may use our site only with consent or supervision from a parent or guardian.

## **8. Disclosure to Government**

Disclosure to Government and their agencies. We are subject to the law like everyone else. We may be required to give information to legal authorities if they so request or if they have the proper authorisation such as a search warrant or court order.

## **9. Sale of your personal information**

Unless required by legitimate government agencies, we do not rent, sell or otherwise disclose any of your information to any person.

## **10. Compliance with the law**

This Privacy policy has been compiled so as to comply with the law. If you think it fails to satisfy this law, please let us know, but ultimately it is your choice as to whether you wish to use our website. It is intended to enhance communication between members of the Society and the elected members of the committee. Almost every person or organisation that holds personal information such as membership lists is an 'agency'. The Privacy Act covers government departments, companies of all sizes, religious groups, schools, Clubs and Society's. Society membership information is securely kept.

The following provides useful information concerning Compliance with the law.

The NZ Privacy Act can be accessed here:

<https://www.privacy.org.nz/privacy-act-2020/privacy-act-2020/>

Further information about Privacy in NZ can be found here:

<https://www.privacy.org.nz/responsibilities/your-obligations/>

The NZ Unsolicited Electronic Messages Act can be found here:

<http://www.legislation.govt.nz/act/public/2007/0007/latest/DLM405134.html>

## **11. Copyright**

Copyright may apply to some materials on documents available on this website. Use of these materials and documents requires permission from all rights holders before use.

## **12. Removal of your information and 'unsubscribe'.**

If you wish us to remove personally identifiable or potentially identifiable information from our web site please contact any member of the Society committee. To better safeguard your information, we will also take reasonable steps to verify your identity before granting access or making corrections to your information.

If you do not wish to receive any information by email please 'unsubscribe' by contacting a Society committee member. Find committee members by clicking on the **Contacts page**.

## **13. Use of website information and views**

Unless indicated otherwise, views and information expressed on this website are those of the authors alone and are not the official views of the Ashburton Museum and Historical Society. Copyright law applies to this website and all content within it. Use of any information is the responsibility of the user. Permissions and attributions for use of any content on this website is required.

If you have any question(s), concerns, corrections or additions regarding this privacy policy please contact a committee member available on the Contacts page.